

**DIVERSIFIED SERVICES  
PROPERTY MANAGEMENT**

**Date:** \_\_\_\_\_

**To: BISMARCK POLICE DEPT.**

**FROM: KIM GEIR, BUSINESS DEPT.**

**Fax 221-7282**

**Re: BACKGROUND CK**

**COMMENTS**

**PLEASE FAX BACK TO 223-2976**

**Authorization for Release of Information**

**POLICY STATEMENT**

All prospective tenants applying for occupancy of a property owned or managed by Diversified Services are asked to give authorization for the release of all information from previous landlord, management companies and governmental agencies (including police departments) concerning the applicants rental history(credit and criminal records included).

**PROCEDURE STATEMENT**

All applicants will be screened and their rental histories will be considered as a part of the approval process.

This information will be used by the authorized agent solely for purposes of assessing the applicant's suitability for occupancy. I, \_\_\_\_\_ hereby authorize DIVERSIFIED SERVICES to obtain any and all information Pertaining to my rental history from governmental agencies and from management companies or landlords whose Properties I have resided in during the last five (5) years for the purpose of reviewing my rental application.

**If prospective tenant refuses to sign this form, he or she will not be considered for tenancy.**

**THIS IS A LEGAL BINDING DOCUMENT AND YOU ARE ENCOURAGED TO SEEK LEGAL COUNSEL IF YOU DO NOT UNDERSTAND ANY OF ITS TERMS.**

Applicant Signature \_\_\_\_\_ D.O.B. \_\_\_\_\_

Social Security# \_\_\_\_\_

PLEASE PRINT NAME LEGIBALLY \_\_\_\_\_